

ABiLITY (DSFC, Inc.)

Date: September 3, 2019  
Time: 6:00pm  
Place: Administrative Building

Board Members Present: Ms. Barbara Laberer, Mr. Dave Whitlock, Mr. Joe McGowen, Ms. Lyn Havin, Mr. Jeff Bock.

Board Members Not Present: Ms. Sue Wilmesher

Staff Present: Ms. Darleen Hainline, Ms. Grace Garlock, Ms. Clara Wilson, Mr. Larry Ley, Ms. Sally Lavigne and Mr. Dennis Kramme.

Ms. Barbara Laberer, Chairperson, opened the meeting.

The board voted in new board member, Mr. Jeff Bock. MOTION made by Mr. Dave Whitlock to accept Mr. Jeff Bock as new board member, seconded by Ms. Lyn Havin. Motion carried (4-0)

**Minutes**

MOTION was made by Ms. Lyn Havin, seconded by Mr. Dave Whitlock, to accept the August 6, 2019 regular session board minutes. Motion carried (4-0).

**Treasurer's Report**

Mr. Larry Ley presented the July first month of the fiscal year financial report. He reported the state increased floor rates by 1.5% which affected billing for some of our consumers. This made about a \$20,000 difference the first month.

MOTION was made by Mr. Dave Whitlock, seconded by Mr. Joe McGowen to accept the 2018-2019 Financial Statements. Motion carried (4-0)

Ms. Grace Garlock discussed the agency DSP rates and how they compare to competitors in the area. Hiring staff has been difficult over the past few months.

**Executive Director's Report**

Ms. Darleen Hainline will be presenting at SB40 board meeting on 9/9 for the annual report of ABiLITY.

CARF survey will be September 18-20. Open meeting on 9/18 at 8:30am and closing meeting planned for 9/20 at 2pm. Board members are invited to participate in the CARF survey.

Succession planning was discussed. Ms. Darleen Hainline gave an update on meetings held. Ms. Darleen Hainline invited the board members to attend a closed succession plan meeting to discuss personnel issues on 9/24 at 6pm.

**Public Comments**

There were no public present.

**Program Reports**

Director of Behavior Supports, Ms. Sally LaVigne, presented. The program is currently down one staff person. Ms. Sherry Schneider was promoted to Professional Manager. Three staff persons will be testing for their RBT (registered behavior technician) in September. The program lost 4 clients over the past 1 ½ months. There is a waitlist of 19 individuals currently. Ms. Sally LaVigne reported their current in-house training has been on data collection. The circle social curriculum was explained by Ms. Sally LaVigne and how it is part of their Life Ops program. Mr. Dave Whitlock asked what it would take to serve those persons on the wait list. Ms. Sally LaVigne explained she would need more space and staff.

**Community Relations and Fundraising**

Mr. Dennis Kramme presented an update on August activities and upcoming events. Trivia night raised approximately \$4109 in profit. The event sold 17 tables. ABiLITY staff and board will be volunteering to make and serve soup at the Friends Foundation banquet on 10/6/19 at the KC Hall in Washington. The upcoming Dinner Auction will be held at the Purina Farms Event Center on 3/7/20. Mr. Dennis Kramme is still waiting on the official approval of the MODOT Federal grant for an 80/20 match on two new vans.

**Old Business**

Ms. Darleen Hainline had the Title VI assurances. The board approved to accept the “RESOLUTION ADOPTING THE TITLE VI PROGRAM AND PLAN PURSUANT TO THE CIVIL RIGHTS ACT OF 1964 INCLUDING THE LIMITED ENGLISH PROFICIENCE PLAN FOR ABILITY”.

The MOTION was made by Mr. Dave Whitlock, seconded by Ms. Lyn Havin. Motion carried (4-0).

Ms. Darleen Hainline, Ms. Barbara Laberer, and Mr. Joe McGowen all signed the resolution.

**New Business**

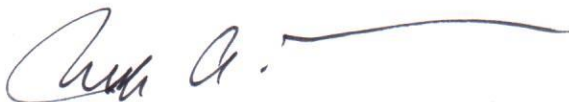
Ms. Darleen Hainline explained there were a few minor changes to some of ABiLITY policies. She requested this be tabled at this time and she will email them to the board members for review.

**Adjourn**

MOTION was made by Mr. Dave Whitlock, seconded by Mr. Joe McGowen to adjourn the meeting. Motion carried (4-0)

Meeting Adjourned at 7:23pm.

Respectfully Submitted by,



Mr. Joe McGowen

Recorded by,



Ms. Grace Garlock

**ATTACHMENTS**

- August 2019 Regular Board Meeting Minutes
- Financial Statements
- ABiLITY Community Relations Report