

ABILITY (DSFC, Inc.)

Date: July 2, 2019

Time: 6:00pm

Place: Administrative Building

Board Members Present: Ms. Barbara Laberer, Ms. Toni Randall, Mr. Dave Whitlock, Mr. Joe McGowen, Ms. Lyn Havin.

Board Members Not Present: Ms. Sue Wilmesher

Staff Present: Ms. Darleen Hainline, Ms. Grace Garlock, Mr. Dennis Kramme, Ms. Clara Wilson, Mr. Tom Beck, and Mr. Larry Ley.

Guest Speaker: Mr. Hank Epstein

Ms. Barbara Laberer, Chairperson, opened the meeting.

Minutes

MOTION was made by Ms. Lyn Havin, seconded by Mr. Dave Whitlock, to accept the June 2, 2019 regular session board minutes. Motion carried (4-0).

Reappointment of Board Members and Election of Officers

Ms. Hainline recommended a rotating term of office for 2 years and 3 years so not everyone is being re-elected at the same time. A proposal of President, Treasurer, and one board member on one rotation and Vice-President, Secretary, and two board members on the other rotation.

MOTION was made by Ms. Lyn Havin to accept the rotating terms, seconded by Ms. Toni Randall. Motion carried (4-0)

Election of Officers –

A slate of officers was submitted:

Chair: Barbara Laberer
Vice-Chair: David Whitlock
Secretary: Joe McGowen
Treasurer: Lyn Havin

MOTION was made by Mr. Dave Whitlock, seconded by Ms. Toni Randall, that nominations cease, and officers be elected by acclamation. Motion carried (4-0)

Treasurer's Report

Mr. Larry Ley presented the May end of year financial report.

MOTION was made by Ms. Toni Randall, seconded by Ms. Lyn Havin to accept the 2018-2019 Financial Statements. Motion carried (4-0)

Mr. Larry Ley presented the upcoming 2019-2020 budget.

MOTION was made by Mr. Dave Whitlock, seconded by Mr. Joe McGowen, to accept the 2019-2020 budget. Motion carried (4-0)

Executive Director's Report

Mr. Hank Epstein presented on Leadership and Succession. A proposal for continued coaching and a retreat over the next year on "Hidden Disrupter X-ray Process" costing \$5000.00 was presented by Mr. Hank Epstein.

MOTION was made by Mr. Dave Whitlock, seconded by Mr. Lyn Havin, to agree to the continued succession planning with Mr. Hank Epstein costing \$5000.00. Motion carried (4-0)

Ms. Darleen Hainline announced her retirement date of 11/1/2020. She reported that she is hoping to have a possible plan/idea on succession in 6-9 months. Mr. Dave Whitlock stated the board members plan to have a substantial role in choosing the new Executive Director. Darleen invited the board members to be part of the meetings/discussions with ABILITY staff and Mr. Hank Epstein.

Annual Corporate Compliance Report was handed out to board members.

Public Comments

Ms. Julie Beck made a comment regarding getting input from other staff in the agency when making decisions on the new Executive Director. She explained that is what they did at East Central College where she works.

Program Reports

Support Services Director, Ms. Grace Garlock, presented. All ISL's and Group Home remain full with the exception of one male home in Washington. New resident moved into Group Home on May 1 with a total of 35 individuals being served with 24 hour supports. PA/CI/ISD services are currently serving 38 individuals. Transportation is serving 29 individuals. Overtime and Turnover increased slightly this past quarter from the previous quarter. Park Hill Apartments remains full. Ms. Grace Garlock attended MARF and Rolla Provider meetings in May. She also attended the Value-Based Purchasing stakeholders meeting in June. Increased floor rates were approved by the state and will begin July 1. New service monitoring tool began on July 1.

Ms. Grace Garlock explained a requested has been made by Mr. Joe Clavena, landlord for some clients we serve, to write a letter of support for him to aide him in possibly opening a medical Marijuana shop in Union. The Board members decided they would want to see a sample letter before agreeing to provide one to him with the ABILITY name attached to it.

Community Relations and Fundraising

Mr. Dennis Kramme presented an update on June activities and upcoming events. We are still waiting on the official approval of the MODOT Federal grant for an 80/20 match on two new vans. We have sold one of our old vans not in working condition for \$800. Artzy Wallz has

renewed a \$3500 grant for clients to attend art classes this Fall. We have received free Muny tickets for several Monday night shows this summer. Noggin Fest will be in October again. Scavenger Hunt to occur on October 20.

Old Business

None

New Business

HIPAA and the Code of Ethics were reviewed. All board members signed the signature page for HIPAA. Ms. Barbara Laberer, President, and Ms. Toni Randall, Member, signed the Code of Ethics.

Audit proposal from Tochtrop and Associates was presented for \$9860.

MOTION was made by Ms. Lyn Havin, seconded by Mr. Dave Whitlock, to accept the audit bid. Motion carried (4-0)

Adjourn

MOTION was made by Ms. Toni Randall, seconded by Mr. Dave Whitlock, to adjourn the meeting. Motion carried (4-0)

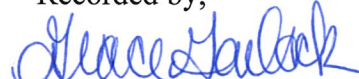
Meeting Adjourned at 7:34pm.

Respectfully Submitted by,



Mr. Joe McGowen
an

Recorded by,



Ms. Grace Garlock

ATTACHMENTS

- June 2019 Regular Board Meeting Minutes
- Financial Statements
- ABiLITY Support Services Program Report
- ABiLITY Community Relations Report