

**DEVELOPMENTAL SERVICES
OF FRANKLIN COUNTY, INC.**

Date: February 5, 2019

Time: 6:00 p.m.

Place: Administrative Building

Board Present: Ms. Barbara Laberer, Ms. Lyn Havin, Mr. David Whitlock, Ms. Sue Wilmesher

Board Absent: Ms. Toni Randall

Staff Present: Ms. Darleen Hainline, Ms. Teresa Barylski, Ms. Anne Lieber, Ms. Clara Wilson, Mr. Larry Ley, Ms. Grace Garlock, Ms. Angie Linton, Ms. Dennis Kramme

Ms. Barbara Laberer, Chairperson, opened the meeting.

Minutes

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to accept the December 2018 regular board minutes. Motion carried (3-0).

Treasurer's Report and Finance Committee – Mr. Larry Ley, Director of Finance, presented December 2018 financial reports.

MOTION was made by Ms. Lyn Havin, seconded by Ms. Sue Wilmesher, to accept the December 2018 financial reports as presented. Motion carried (3-0).

Executive Director's Report – Ms. Darleen Hainline presented information on the three-year Department of Mental Health contract and the United Way Fiduciary Agreement. The Franklin County SB40 Resource Board funding request packet was received last week and is due by March 15, 2019. Our annual SWOT analysis will be conducted at the February 2019 program directors meeting. All families served will receive the annual satisfaction survey by email this quarter.

Ms. Hainline presented the 2018 turnover report and the 2nd quarter program reports were discussed.

Public Comments – None

Program Reports – Early Intervention Director, Ms. Clara Wilson, presented second quarter outcomes. The program served 78 families in the second quarter. Capable Kids and Families, Rolla MO., is interested in collaborating in Franklin County. The speech therapist is relocating, her last day is February 15. Applicants are being interviewed for an occupational therapist and special instructor. Ms. Wilson shared a success story.

Community Relations Report – Mr. Dennis Kramme presented an update on January activities and upcoming events. Our year end appeal campaign raised \$1,145. Save the Date cards have been mailed for our fundraising dinner on March 2. All food for the event has been donated and we've received \$8,500 in sponsorships.

Old Business – None

New Business – None

Items for Next Meeting – None

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to go into closed session to discuss personnel issue [RSMo 610.021 (3)]. Chair, Ms. Barbara Laberer, conducted a roll call vote to go into closed session. Ms. Lyn Havin, Mr. David Whitlock, and Ms. Sue Wilmesher voted in favor. Motion carried.

MOTION to adjourn was made by Mr. David Whitlock, seconded by Ms. Sue Wilmesher. Motion carried (3-0).

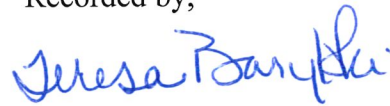
Meeting adjourned.

Respectfully submitted,



Ms. Toni Randall

Recorded by,



Ms. Teresa Barylski

ATTACHMENTS

January 2018 Regular Board Meeting Minutes
Financial Statements
ABiLITY Community Relations Report
Missourian Publication