

**DEVELOPMENTAL SERVICES  
OF FRANKLIN COUNTY, INC.**

Date: August 6, 2019

Time: 6:00 p.m.

Place: Administrative Building

Board Present: Ms. Barbara Laberer, Mr. David Whitlock, Ms. Sue Wilmesher, Ms. Lyn Havin, Ms. Toni Randall, Mr. Joe McGowan

Staff Present: Ms. Darleen Hainline, Ms. Teresa Barylski, Mr. Larry Ley, Ms. Grace Garlock, Ms. Clara Wilson, Mr. Dennis Kramme

Guest: Mr. Jeff Bock, Mrs. LaDonna Bock, Mr. Bill Harty, Mrs. Linda Harty, and Ms. Christy Harty

Ms. Barbara Laberer, Chairperson, opened the meeting.

**Minutes**

MOTION was made by Ms. Lyn Havin, seconded by Mr. David Whitlock, to accept the July 2, 2019 regular session board minutes. Motion carried (5-0).

**Treasurer's Report and Finance Committee** – Mr. Larry Ley presented draft copies of June 2019 financial reports.

MOTION was made by Mr. David Whitlock, seconded by Ms. Sue Wilmesher, to accept the June 2019 financial reports as presented. Motion carried (5-0).

Ms. Toni Randall announced her retirement and resigned as a member of the board of directors effective August 7, 2019.

Mr. Jeff Bock and Mrs. LaDonna Bock were introduced as potential board members.

**Executive Director's Report** – Ms. Darleen Hainline announced our annual presentation to the SB40 will be made at their September 9 board meeting at 7:00 pm. The CARF survey is scheduled for September 18-20, board members are encouraged to participate.

A discussion was held on the 2018 strategic planning results; one year, three-year and five-year plans were reviewed.

**Public Comments** – Comments were made by guardians Mrs. Linda Harty and Ms. Christy Harty on behalf of a client served by ABILITY for 24 years. ABILITY is unable to provide the level of care currently needed therefore provided notice to discontinue services. Guardians feel more consideration is needed by the board of directors to continue care.

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to add a closed session to the August 6, 2019 agenda for further discussion of client specific situation. Motion carried (5-0).

**Program Reports** –Early Intervention Director, Ms. Clara Wilson, presented 4<sup>th</sup> quarter outcomes for the program. Early Intervention served 52 families and received 17 referrals in the fourth quarter with 9 additional referrals in July and August so far. Home visits are down, but proportional to staffing decrease.

**Community Relations Report** –Mr. Dennis Kramme presented an update on July activities and upcoming events. Washington Town and Country Parade was very successful, 600 postcards were handed out to the crowd with the Five Below Fundraiser and “Now Hiring” information – we received applications on our website referencing the parade on Monday! We have been notified of the MEHTAP grant award, but the amount awarded is unclear at this time; a request has been made for data needed to submit quarterly reporting. There still is no final word from the federal level on the two MoDOT van grants. We have eight tables reserved for the August 24<sup>th</sup> Trivia Night with two weeks until the event. Artzy Wallz will be closing this fall, they will honor the art classes scheduled in September/October and will hold the Noggin Fest. All activities after October will be privately scheduled events.

**Old Business** – None

**New Business** –

Changes and approval of updated policies – In preparation for the CARF survey the policy and procedures are reviewed and a few standard changes were made to the ABiLITY program and personnel policies. First, all areas where DSFC, Inc. is mentioned was replaced with ABiLITY. Second, we are no longer limited to serve in only Franklin County, therefore the statement was changed to “ABiLITY may also serve individuals from other counties as services are needed if there is capacity”. Third, throughout policies changes specifying “Franklin County residents” was changed to “individuals with disabilities”. Fourth, changes were made to correct the policy to conform to the current abuse/neglect statute. Fifth, a correction was made from “whether they are funded by SB40” to “whether they receive services from this agency” and corrections were made of phone numbers and contact names. Correction was also made of the abbreviation MRDD to now Mental Health, DD. Sixth, the Health and Safety Committee name was changed to the Health, Safety, and Human Rights Committee. And finally, our address was changed on the Code of Ethics document.

MOTION was made by Ms. Toni Randall, seconded by Ms. Lyn Havin to accept the policy changes as presented. Motion carried (5-0).

Title VI Assurances – Ms. Hainline discussed completing the documentation needed to comply with the Title VI Assurances for the MODOT grant.

**Items for Next Meeting** – None

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin to go into closed session to discuss the care plan of an identifiable person [RsMo 610.021 (5)]. Chair Ms. Barbara Laberer conducted a roll call vote to go into closed session. Mr. David Whitlock, Ms. Sue Wilmesher, Ms. Lyn Havin, Ms. Toni Randall and Mr. Joe McGowan voted in favor. Motion carried.

MOTION to adjourn was made by Mr. David Whitlock, seconded by Mr. Joe McGowan. Motion carried (5-0).

Meeting adjourned.

Respectfully submitted,



Mr. Joe McGowan

Recorded by,



Ms. Teresa Barylski

**ATTACHMENTS**

July 2019 Regular Board Meeting Minutes  
Financial Statements  
Executive Director's Report  
ABiLITY Vision/Mission Statement  
Two Missourian Publications